

Example of the factors taken into account when calculating thefee for an application for a Sexual Entertainment Venue.Fee set for 2019/20 at £6880 (New Application).

<u>Pre Application Queries:</u>		£
Queries from applicant. Keeping forms etc. up to date	44.23	
<u>Receipt of Application:</u>	58.97	
Allocation of work, review of application, preliminary enquiries of applicant, processing of fee		
<u>Consulation:</u>	83.55	
Includes scanning of application and loading onto M3 database. Posting details on website. Consultation with both internal and external teams.		
<u>Consultation responses:</u>	614.28	
Interviewing applicant and site visit. Locality assessment. Check newspaper advertisement. Consider representations. Queries from responsible authorities. Update database.		
<u>Determination:</u>	2349.08	
Planning team and noise team logs/information. Pre- hearing admin. Hearing process (includes costs for legal and other council departments.		
<u>Post hearing and production of licence:</u>	135.67	
Work of committee officer producing minutes, decision letters, notifying applicant etc. Preparation of licence, checking, update database.		
<u>Policy costs:</u>	1740.52	
Policy development. Committee work. Consultation with final report to Court of Common Council. Legislative updates. Training.		
<u>Post Licence:</u>	747.31	
Member queries, FOI's, Website, Review of fees.		
<u>Compliance costs:</u>	1108.35	
Proactive compliance visits		
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		6881.96